



Government of West Bengal
Department of Personnel and Administrative Reforms
Common Cadre Wing
State Secretariat, Nabanna, 7th Floor,
325, Sarat Chatterjee Road,
Howrah-711102
(Email id: paregov.ccw@gmail.com)

No. 09- PAR(CCW)/Estt.
3P- 01/24

Dated:17.01.2024.

ORDER

The following 3(three) Supervisory Grade Typists, borne under the Secretariat Common Cadre of Supervisory Grade Typists and who are now posted in the Departments/Offices mentioned against their names, are hereby appointed in the interest of public service to officiate in the post of Senior Supervisory Grade Typist under the pay structure of ROPA,2019 in the level 12 (Rs. 35,800/-- Rs. 92,100/-) plus allowances as admissible from time to time under the orders of the Government, in the Departments/Offices as mentioned against their names in column-4 with effect from the date noted against their names in column-3 and until further order(s):-

Sl. No.	Name and Department of the Supervisory Grade Typist	Date of Effect	Department / Office where services are placed
1	2	3	4
1.	Shri Gobinda Prosad Bhar, Mass Education Extension & Library Services	01.12.2023	Mass Education Extension & Library Services
2.	Almasul Islam, Public works	01.01.2024	Finance
3.	Smt. Ratna Banerjee, (SC) Co-operation	01.01.2024	Law

Their seniority in the Secretariat Common Cadre of Senior Supervisory Grade Typists will be fixed accordingly.


Sd/-
OSD& E.O Assistant Secretary
to the Government of West Bengal

No. 09/1(12) -PAR(CCW)/Estt.

Dated:17.01.2024.

Copy forwarded for information and necessary/appropriate action/record to:

1. The Pr. Accountant General (A & E), Treasury Buildings, Kolkata-700 001.
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700 012;
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, P-1, Hyde Lane, Kolkata-700 073;
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, Subhanna, SGO Complex, 5th & 6th Floor, Plot No.9, Block- DF, Sector -I, Bidhannagar, Kolkata-700 064;
5. The Joint/Deputy/Assistant Secretary, _____ Department. He is requested to release the employee(s) concerned within 10 working days from the date of issue of this order.
6. The Joint/Deputy/Assistant Secretary, _____ Department.
7. The D. D. O., _____ Department, with a request to issue LPC in respect of the employee concerned.
8. Shri/Smt. _____, Supervisory Grade Typist, _____ Department; He/She is directed to join his/her new assignment within 10 working days from the date of issue of this order.
9. The Chairman/Secretary, Bengal Secretariat Co-operative Society Limited;
10. The Promotion & Gradation List cell, CC Wing, P and AR Department.
11. The IT Cell of this Department.
12. Guard File.


OSD& E.O. Assistant Secretary
to the Government of West Bengal