

Government of West Bengal
Department of Personnel and Administrative Reforms
(Common Cadre Wing)
State Secretariat, NABANNA, 7th Floor
325, Sarat Chatterjee Road, Howrah-711102
(Email id: paregov.ccw@gmail.com)

No. 97 -PAR(CCW)/Estt.
3P-14/11(Pt - IV)

Date: 22/09/2020

ORDER

The following two (2) Lower Division Assistants, borne under Secretariat Common Cadre of Lower Division Assistants and now posted as such in the Departments / Offices mentioned against their names in column 2, are hereby appointed in the interest of public service to officiate in the posts of Upper Division Assistants/equivalent posts occurred in the month of August, 2019 under the pre-revised pay structure of Pay Band-3 (7,100/- - 37,600/-) with Grade Pay-3,600/-, plus allowances as admissible, from time to time under the orders of the Government, in the Departments / Offices as mentioned against the name of each of them in column-4 with effect from the date noted against each in column-3, until further order(s):

Sl. No.	Names and Departments of the Lower Division Assistants	Date of Effect	Departments / Offices where services are placed
1	2	3	4
1.	Shri Sanjay Das (SC), Finance	08.08.2019	Finance
2.	Shri Samir Sarkar (SC), Transport	27.08.2019	Transport

2. Their seniority in the Secretariat Common Cadre of Upper Division Assistants will be fixed accordingly.

3. The respective Departments are to follow para (i) & para (ii) of Memorandum No. 4851- F(H) Dated 04.08.2017 of the Finance Deptt., whichever is applicable in respect of the personnel/employee in column no. 2.

Sd/-
Deputy Secretary to the
Government of West Bengal


No. 97/1(14)-PAR(CCW)/Estt.

Date: 22/09/2020

Copy forwarded for information and necessary/appropriate action/record to:

1. The Accountant General (A & E), West Bengal, Treasury Buildings, Kolkata-700 001.
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, 81/2/2, Phears Lane, Kol-12.
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, P-1, Hyde Lane, Kolkata-700073.
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, SUBHANNA, SGO Complex, 5th & 6th Floor, Plot No. 9, Block - DF, Sector-I, Bidhannagar, Kolkata-700064.
5. The Additional Secretary, Department of P and AR, General Cell.
6. The Joint/Deputy/Assistant Secretary, _____ Department. It is obligatory to release the employee(s) concerned within 10 working days from the date of issue of this order.
7. The Joint/Deputy/Assistant Secretary, _____ Department.

8. The Drawing and Disbursing Officer, _____
Department; with request to issue L.P.C. in respect of the employee(s) concerned.
9. Shri/Smt _____, LDA, _____
Department. He/she is directed to join his/her new assignment within 10 working days
positively from the date of issue of this order.
10. The President/Secretary, The Bengal Secretariat Co-operative Society Limited.
11. The S.O., Promotion & Gradation list cell of this Department.
12. The IT Cell of this Department.
13. The Training Cell of this Department.
14. Guard File.


**Deputy Secretary to the
Government of West Bengal**